

Caring Ministry Process

1. **Emergencies** - This is for after-hours emergencies only.
 1. 24/7 Pastor on call
 2. Google Voice number that gets transferred daily by the On-Call Pastor
 1. Google Voice Number: 260-243-5827
2. **Support** - Intangible emotional or spiritual needs
 1. Prayer support:
 1. Prayer before an important life event such as a surgery, big decision, etc.
 2. Encouragement - Someone to talk with about something specific
 3. Follow Up Ongoing support or long-term support
 1. Regular check-in on widows or shut ins
 2. Those rehabbing from a health or life situation
3. **Help** - Meeting a physical tangible need
 1. Transportation need
 1. Provide a 1-time ride.
 2. Provide ongoing help.
 1. If the need is ongoing, the caregiver would help the care receiver develop a plan to become independent with transportation.
 2. Around the house need
 1. Provide help with 1 project.
 2. Provide help on an ongoing basis.
 1. If the need is ongoing, the caregiver would help the care receiver develop a plan to become independent.
 3. Meal need
 1. Provide 1 meal.
 2. Provide help on an ongoing basis.
 1. If the need is ongoing, the caregiver should contact the meals ministry.
 1. If the need is ongoing, the caregiver will help the care receiver develop a plan to become independent.
 4. Childcare need
 1. Provide childcare 1 time.
 2. Willing to assist with ongoing childcare.
 1. If the need is an ongoing need, the caregiver would help the care receiver develop a plan to become independent.
 5. Budgeting need
 1. Sit down with an individual or couple one time.
 2. Willing to follow up with the individual or couple and provide additional counsel as needed.
6. **Process for Support and Help**
 1. Person in need/care receiver contacts the church and shares the need.
 2. Office staff fills out a form that gathers necessary details to meet the need.
 3. Form is given to Rebecca Meyers to process.
 1. Rebecca Meyers will process the forms by:
 1. Entering the need into the Caring Ministry Spreadsheet
 2. Contacting a caregiver on the "Serving List" to meet the need
 4. The caregiver will contact the care receiver and meet the need.

5. The care receiver will contact Rebecca Meyers and let them know they took care of the need.
 1. If the need is ongoing and the caregiver is able to continue giving care, they will let Rebecca know how they plan to meet the need.